

**2019 “GATHERING OF THE GUILDS” VENDOR CONFIRMATION**

Date & Time: Sunday, April 14, 2019 from 10 AM–4 PM (Setup from 8-10 AM; Breakdown from 4-6 PM)

**New Location: American Mountaineering Center, 710 10th Street, Golden, CO 80401 (303) 996-2786**

Thank you for participating in this year’s Guild Forum. Kindly return this completed form by **3/2/19** to Cynthia Shaw at cshaw@jeffco.us. Call 720-497-7632 with questions.

*Note: We will notify you in advance of your assigned location inside AMC. While Wifi is available, manual credit card transactions are encouraged. Breakfast & Lunch items will not be available onsite but can be brought in and/or purchased in downtown Golden.*

**Guild/Artisan/Antique Dealer name:**

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**Your participants’ names:**

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**Space size you’d prefer:** We can’t guarantee your first request, but number them by priority. Please list any special space requirements you may have below.

|  |  |
| --- | --- |
| 6x8 ft. space against a wall or in center of room |  |
| 5 x 10 ft. space against a wall or in center of room |  |
| 8x8 ft. space in center of room |  |
| 10x10 ft. space against a wall |  |

**Tables:** We have a limited number of tables, but we can provide you with one of the following. Please bring other tables if you need them (chairs will be provided):

|  |  |
| --- | --- |
| Round 5’ (20 available)  |  |
| Rectangular 6’ x 1.5’ (18 available) |  |
| Rectangular 6’ x 3’ (4 available) |  |
| Rectangular 8’ x 2.5’ (1 available) |  |

**Ongoing demonstrations (describe):**

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**Formal presentations, talks or workshops (scheduled for 11 AM, 1 PM, 2 PM & 3PM):**

|  |  |
| --- | --- |
| Title (30-45 minutes total followed by Q&A) | Time Preferred |
|  |  |

**Special needs for space, presentation, workshops, etc.:**

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Confirmed by (please sign and include your email address, phone number and mailing address):